

**Stephen F. Austin State University
Program Income Notification Form (PIN)**

To be completed when there is a reasonable expectation that program income will be generated by a sponsored activity or earned as a result of the sponsored activity.

Faculty/staff name: _____ Department: _____

Title of Proposal: _____

Sponsor: _____ Source (federal, state, local, private): _____

Type(s) of program income expected:

Conference, seminar, or workshop

Sale of grant products, such as maps, books, brochures, and curriculum (no intellectual property considerations)

Fees or services - specify _____

Rentals - specify _____

Other - specify _____

Rate(s) and method used to set rates:

Signature: _____ Date: _____

ORSP use only:

Additive method. All federal research projects and most other projects. Upon award, set up with the grant as fund "P." IDC is the same as the project.

Matching (non-federal share). Upon award, set up with the grant as fund "A."

Deductive method. Must be coordinated with grant accounting to reduce the billable amount.

ORSP staff member

Date: