

# Minigrant Application Project Support (PS)



Please refer to Minigrant Guidelines.

**All applications must be typed. Use paperclips to attach documentation - *do not staple.***

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## PI INFORMATION

Principal Investigator

Department

E-mail

Phone ext.

Project Title

## PROJECT TERM

Semester

Year

## PRIMARY PURPOSE *(check one only)*

- Research Project
- Creative Activity
- Exhibit

## SPECIAL CONSIDERATIONS *(check any that apply)*

- Human subjects (including surveys)
- Vertebrate animals (including agricultural use/ field work)
- Use of hazardous materials
- N/A

## PROJECT DESCRIPTION

*(Address the who, what, where, when, why, and how. If a research project, please include research methodology and plans for evaluation.)*

## EXPLAIN WHY THIS PROJECT IS IMPORTANT TO YOUR PROFESSIONAL DEVELOPMENT

*(How does it fit with your research/creative agenda):*

## TIME LINE FOR PROPOSED ACTIVITIES

**BUDGET DETAIL**

Supplies and Materials \_\_\_\_\_  
 Minor Equipment \_\_\_\_\_  
 Student Assistant Wages \_\_\_\_\_  
 Exhibition/Performance Costs \_\_\_\_\_  
 Specific Services \_\_\_\_\_  
**TOTAL REQUESTED** \_\_\_\_\_

\* Maximum award limit is \$1,500.

**NOTE:** PS grants do not cover travel expenses. If you need travel support, please review the Travel Support (TS) minigrant guidelines and complete the TS application. **Pls can have PS and TS minigrants simultaneously.**

**MATCHING**  
 (If applicable, list any matching commitments for this project)

**BUDGET DETAIL**

(Explain in detail how the funds requested above will be used to accomplish your project. If requesting support from the "specific services" category, please provide sufficient description of these services. Also, for equipment, please explain how the equipment will be used after the project.)

**CERTIFICATION**

I certify that this project does not directly support the conduct of a master's thesis or doctoral dissertation.

\_\_\_\_\_  
**Principal Investigator Signature** \_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Chair Signature** \_\_\_\_\_  
**Date**

*After PI and Chair signature, campus mail application to ORSP Box 13024.*

**For ORSP use only**

Pending Prior Year Reports:    Yes    No

Current Internal Grants: \_\_\_\_\_

Final Report Received \_\_\_\_\_

Approved: \$ \_\_\_\_\_ FOP: \_\_\_\_\_

Denied: \_\_\_\_\_