

Stephen F. Austin State University



School of Social Work

Master of Social Work

Accredited by
The Council on
Social Work Education

MSW Application Packet

School of Social Work

Box 6104-SFA Station
420 East Starr Avenue
Nacogdoches, TX 75962-6104

936/468-4020-Office

936/468-7201-Fax

socialwork@sfasu.edu

Dr. Freddie L. Avant, Associate Dean & Director
Dr. Peter Simbi, MSW Program Director

Stephen F. Austin State University



School of Social Work

MSW Program Application Process

It is the applicant's responsibility to provide all required documentation to the School of Social Work and Graduate School offices.

The MSW application materials should be submitted to the School of Social Work. The Graduate School Application, \$25 application fee and transcripts may be submitted to either the School of Social Work or the Graduate School Office. If the Graduate School materials are submitted to the School of Social Work, they will be forwarded to the Graduate School via campus mail.

The application process will proceed as follows:

1. When the Graduate School office has received all required application materials, that office will forward an Application Packet to the Dean of Applied Arts and Sciences for review.
2. The Dean's office will forward the Application Packet and a Departmental Recommendation for Admission to the School of Social Work to be completed once the MSW Admissions Committee has met.
3. When all MSW application materials, Graduate School Application Packet, and the Departmental Recommendation for Admission have been received by the School of Social Work, the student's file will be forwarded to the next MSW Admission Committee for review.
4. The MSW Admission Committee will review the student file and make a recommendation for admission by completing the Departmental Recommendation for Admission form. This form will be returned to the Dean's office immediately.
5. The Dean's office will complete a Graduate School Admission Notice based on the recommendation from the MSW Admission Committee.
6. If the student is to be admitted, the Dean's office will fax a copy of the Graduate School Admission Notice to the Graduate School Office.
7. The Graduate School is responsible for admitting the student into the Student Information System. This may take several days for completion.
8. Once the Graduate School has admitted the student into the Student Information System, the student may attend a new student orientation, be advised and register for courses.

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Admission

In order to be considered for admission to the MSW program, applications must submit: 1) an SFA graduate school application, 2) official transcripts, 3) three letters of recommendation using the attached form, 4) supplemental application for the MSW program, and 5) a written statement of interest in social work. Application forms may be obtained from the School of Social Work or the SFA Graduate Office. Applications should be returned to the School of Social Work.

To be considered for clear admission, applications should present either evidence of a GRE score of 1000 (combined Verbal and Quantitative scores) or an overall GPA of at least 2.8 and a GPA of 3.0 over the last 60 hours. Applicants who demonstrate outstanding qualifications on other admission criteria may be admitted on a probationary basis with GRE scores of 800 or an overall GPA of 2.65 and 2.8 GPA over the last 60 hours.

Advanced Standing

A limited number of students may be admitted to the advanced standing program. To be considered for advanced standing, applicants must have earned a bachelor's degree in Social Work from a program accredited by the Council on Social Work Education. Applicants admitted on a probationary status are not eligible for advanced standing.

To receive advanced standing, an application must have made a minimum GPA of 3.0 in the last 60 credits of undergraduate course work. Advanced placement credit will be given for course equivalents in which the applicant has made a grade of either A or B.

Decisions on course equivalency credit will be made by the MSW program director. Advanced placement credit may be awarded for SWK 501, SWK 502, SWK 505, SWK 507, SWK 512, SWK 515, SWK 519, and SWK 529. Advanced standing credit is not automatic, and students may be required to submit course equivalency information or successfully complete a competency examination before receiving credit for a course. All students who receive advanced standing must complete a minimum of 38 credit hours in order to receive the MSW. Part-time advanced standing student must complete the program in two years. (Source: SFASU Graduate Bulletin)

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MSW Application Requirements

It is the applicant's responsibility to provide all required documentation to the School of Social Work and Graduate School offices.

- _____ SFASU Graduate School Application
- _____ \$25 application fee payable to Stephen F. Austin State University
- _____ Official report of Graduate Record Examination (GRE) scores (if requested by the Admissions Committee)
- _____ Official transcripts from all post-secondary education
- _____ MSW Supplemental Application
- _____ Statement of interest in social work
- _____ Summary of work history (Resume)
- _____ Three (3) Letters of Recommendation forms completed as stated below*
 - a. A supervisor from a work or volunteer setting preferably a professional setting.
 - b. A professor or dean from an educational setting.
 - c. A professional (not personal) reference.
- _____ *BSW's seeking advanced standing should include a letter from their Program Director or Field Coordinator.
- _____ Student Information Contact Form

Stephen F. Austin State University
Nacogdoches, Texas 75962

APPLICATION FOR ADMISSION TO GRADUATE SCHOOL

PLEASE PRINT. ENTER THE APPROPRIATE INFORMATION IN THE SPACES PROVIDED FOR EACH QUESTION.
APPLICATION WITH INFORMATION MISSING WILL BE RETURNED TO APPLICANT FOR CORRECTION.

NOTE: Ethnicity and sex information is used for Federal and State reporting purposes; however, it has no bearing on admission.

APPLICANT INFORMATION:

LAST NAME: _____ FIRST NAME: _____ MI: _____ SOCIAL-SECURITY NUMBER: _____
MAILING ADDRESS: _____ CITY: _____
STATE: _____ ZIP CODE: _____ PHONE: _____ EMAIL ADDRESS: _____
DATE OF BIRTH: _____ SEX: _____ ETHNICITY: _____ CODES: C-White/Non-Hispanic, A-Black/Non-Hispanic, S-
(Mo, Day, Year) (M-Male / F-Female) (See codes) Hispanic, O-Asian or Pacific Islander, I-American Indian or
Alaskan Native, X-Non-Resident Alien
RESIDENCY STATE: _____ COUNTY: _____ IF FOREIGN CITIZEN, GIVE COUNTRY: _____

PERSON TO CONTACT IN CASE OF EMERGENCY:

LAST NAME: _____ FIRST NAME: _____ RELATIONSHIP: _____
MAILING ADDRESS: _____ CITY: _____
STATE: _____ ZIP CODE: _____ PHONE: _____ EMAIL ADDRESS: _____

APPLICANT CLASSIFICATION: (check all that apply)

- Seeking admission to a graduate degree program
- Transfer student from another graduate school
- Seeking admission to take undergraduate course; but not work toward a degree
- Seeking admission to take graduate *and/or* undergraduate courses; but not work toward a degree
- Seeking certification but no graduate degree. Specify:
Elementary Secondary Special Education Other: _____
- Overlap student (Senior year student to take graduate courses to apply toward a degree)

Are you now, or have you previously been enrolled at Stephen F. Austin State University?

Yes No If yes, when? _____

GRADUATE DEGREE SOUGHT, PLEASE CHECK ONE OF THE FOLLOWING:

PHD EDD MA MBA MED MFA MF MIS MS MSF MM MPA MPAC MSW NONE
Other (Specify): _____

INTENDED GRADUATE MAJOR: (i.e., Elementary Education, History, Geology) _____

ANTICIPATED BEGINNING SEMESTER:

Fall Spring Summer I Summer II Year: _____

This application must be submitted to the Office of the Graduate School,

Liberal Arts North, Room 423, or mailed to the Graduate School, Box 13024, SFA Station, Nacogdoches, TX (75962-3024), Phone:
(936) 468-2807, Fax: (936) 468-7369

Please See Next Page

Stephen F. Austin State University



School of Social Work

MSW Supplemental Application

Please Print

Name: _____

E-mail: _____

Address: _____
City State Zip

Application for Admission: Fall_____ Spring_____ Summer_____ Year_____

Applying for: Full-time admission_____ Part-time admission_____

Advanced Standing_____ (Must have BSW degree)

Non-Advanced Standing_____ Title IV-E Stipend_____

Class location preference (if available):

Nacogdoches _____ Kilgore _____ Beaumont _____

Are you a Child Protective Services employee? Yes_____ No_____

Have you successfully completed undergraduate course work in the following?

Social Statistics Yes_____ No_____

Multiculturalism (Race or Minority Relations) Yes_____ No_____

Have you successfully completed a minimum of 18 credit hours in Liberal Arts foundation course work? (i.e., English, Political Science, History, Economics, Sociology, Psychology, etc.) Yes_____ No_____

If you have ever been convicted of a felony it may affect your ability to obtain a Social Work License in the State of Texas. Contact the Texas State Board of Social Work Examiners for more information: 1-800-232-3162.

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MSW SUPPLEMENTAL APPLICATION: Statement of Interest in Social Work

As part of your application, please enclose a statement (written in an essay form, about two pages, double spaced) about your interest in social work addressing:

1. How did you become interested in pursuing a professional career in social work?
2. What qualities or abilities do you possess that would make you an asset to the social work profession?
3. How would the Advanced Generalist MSW program at SFA help to meet your goals for your professional career in social work?

Please rank the applicant on the following knowledge, skills and abilities:
 1=poor; 2= below average; 3=average; 4=above average; 5=outstanding

	Poor	below average	average	above average	outstanding
Knowledge of social work:	1	2	3	4	5
Writing ability	1	2	3	4	5
Verbal ability	1	2	3	4	5
Creativity	1	2	3	4	5
Problem Solving	1	2	3	4	5
Motivation	1	2	3	4	5
Maturity	1	2	3	4	5
Teamwork	1	2	3	4	5
Concern for others	1	2	3	4	5
Sensitivity to Other cultures	1	2	3	4	5

What are the applicant's primary strengths?

What are the applicant's weaknesses?

What would the applicant contribute to the profession?

Would you recommend this applicant for admission to this MSW program?

Yes _____

With Serious reservations _____

No _____

Signature of respondent: _____

Name (printed): _____

Title: _____ Institution: _____

Address: _____

Phone: _____ E-mail: _____

STEPHEN F. AUSTIN STATE UNIVERSITY
Master of Social Work Program
Student Information



Last Name: _____

First Name: _____

Middle Name/Initial: _____

Name you wish to be called: _____

SSN: _____

Current Address: _____

City/Town: _____

State: _____ Zip Code: _____

Home Telephone Number: _____

Work Telephone Number: _____

Cell Telephone Number: _____

E-mail Address: _____

Emergency Contact Person(s): _____

Contact Person(s) Telephone Number: _____

Additional Information: _____
